



The Bhagirathi Co-op. Milk Producers' Union Limited

(A Govt. of West Bengal Project)

BU/PUR/PKGM/0608

Dated: 30.07.2026

Title: Tender/Reverse Auction for entering into rate contract for supply of Slotted HIPS trays for holding HIPS Cups.

Scope of Work: Supply of Slotted HIPS trays for holding HIPS Cups in consignments to the office of the Milk Union.

Tenure of Contract: 1 year.

Technical Specification of Slotted Trays:

Technical Specification of HIPS Slotted Trays		
SL. No.	Parameters	HIPS Slotted Trays
1	Material	HIPS
2	Appearance	Dry, clean and free from foreign matter
3	Odour	Free from objectionable odour
4	Weight (gm)	16 ± 2 gm
5	Dimension	Length 240 mm and Breadth 160 mm
6	Colour	Snow White
7	Quantity required no(s)	4,00,000
Quantity put to tender may vary depending upon demand		

Terms & Conditions:

1. Subletting is strictly prohibited and shall lead to disqualification of the bidder. The bidder shall also be subsequently blacklisted for 3 years.
2. Bidder should quote unit price of the material inclusive of all taxes and levies F.O.R The Bhagirathi Cooperative Milk Producers' Union Limited.
3. The rate quoted by the bidder will be fixed for the tendered quantity. No escalation in the rate of the above materials would be considered during the contract period whatsoever.
4. **Terms of Payment:** Payment will be made after 30 days in NEFT/RTGS on receipt of quality report of the supplied materials from Requisitioning Authority & on submission of Bill in duplicate along with the received challans from the Competent Authority.
4. **Supply of Goods:** The supply of goods must be delivered within delivery time as mentioned in the delivery schedule of the Purchase Order.
5. **Liquidated Damage:** Time being the essence of contract no variation shall be permitted in the delivery time as prescribed in the delivery schedule. If the bidder fails to supply and execute the work in full or part of order as per delivery schedule, The Bhagirathi Milk Union Ltd. shall reserves the right to cancel the order/contract besides forfeiture of Security Deposit. If the Milk Union arranges the material from any other party due to failure of the supplier, the extra cost if any shall be deducted from the bills of the supplier.



The Bhagirathi Co-op. Milk Producers' Union Limited

(A Govt. of West Bengal Project)

6. On termination of contract, the Security Deposit is liable to be forfeited and any of the resultant loss beyond Security Deposit will be recovered from the supplier by legal means apart from forfeiture of any amount due to the supplier.
7. If there is any complaint regarding the quality/ damage / short supply / failure of schedule date delivery etc. supplier will be responsible for replacement of the same or the cost of such item would be deducted from the bill amount, Security Deposit whichever applicable.
8. **Place of Delivery:** The office of The Bhagirathi Cooperative Milk Producers' Union Ltd. Feeder Dairy, Panchantala, Berhampore, Murshidabad, Pin-742101, West Bengal.
9. **Tolerance Quantity:** Tolerance limit for supply of goods shall be 5% per consignment. In case of excess or deficit in supply beyond the tolerable limit, the decision of the Milk Union shall be final and binding.
10. **Alternate Supplier:** The Milk Union reserves the right to hedge of the risk of non-supply from the supplier by approving another supplier. This shall be termed as risk Purchase and the supplier shall be termed as alternate supplier.
11. **Unloading of Goods:** Unloading of the goods is the sole responsibility of the Milk Union,
12. **Rate to be Quoted:** The rate quoted by the bidder shall be inclusive of all taxes and levies which include development, packing, secondary packing, forwarding, loading, transit insurance, GST etc. and other charges/ taxes if any for the delivery of the goods in the office of The Bhagirathi Cooperative Milk Producers' Union Ltd.
13. **Transit Insurance:** Mode of transportation and transit insurance for the supply of the goods will be arranged by the supplier.
14. **Design Finalization:** After finalization of the Tender, the lowest bidder has to submit sample for approval. Sample not conforming to the technical specification mentioned above shall lead to disqualification. If the sample conforms to the specifications as mentioned above the Milk Union shall confirm the Order or may suggest changes required.
15. **Consignment Quantity:** Minimum 50,000 pieces for loading vehicle for delivery.
16. **Timeline of Design and Delivery:** Initial delivery must be complete within 30 days of acceptance of Purchase Order. Design finalization must be completed within 15 days of Award of Tender.
17. **Secondary Packaging:** The material must be packed in polyethylene sacks and fitted into corrugated box for the supply to prevent material from external damage and shocks. Material bearing external damage shall not be accepted.
18. Supplier must have the capacity to deliver 50% of the total quantity put in this tender in a month.
19. The Tender/Reverse Auction shall take the remaining terms and conditions as enshrined by NCDFI.
20. In case of any dispute the decision of the Milk Union and NCDFI shall be final and binding.



The Bhagirathi Co-op. Milk Producers' Union Limited

(A Govt. of West Bengal Project)

21. Design Reference as per Annexure-A

22. Rate to be quoted by the Bidder:

Sl. No.	Item	Quantity in pieces/ no(s) (N)	Unit rate inclusive of development, packing, forwarding, transit insurance, unloading of goods at Milk Union and all taxes and GST (Rs./piece) (R)	Total Price inclusive of all (Rs.) $T = N \times R$
1	HIPS Slotted Trays	4,00,000	To be quoted by the bidder	To be quoted by the bidder

Sd/
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Bhagirathi

The Bhagirathi Co-op. Milk Producers' Union Limited

(A Govt. of West Bengal Project)

ANNEXURE-A

